

## **Town and Village of Coxsackie Comprehensive Plan Comprehensive Planning Committee (CPC) Meeting # 1**

18 September 2025

### **Attendees:**

Rick Hanse, Town Supervisor  
Mark R. Evans, Village Mayor  
Shane Pilato, Town of Coxsackie Councilman  
Linda Deubert, Town Planning Board  
Christopher Hanse, Town Board, Lifelong resident  
April Ernst, E.D. Greene County IDA  
Fred Hinrichsen, Lifelong Resident, Green County IDA

EDR: Lisa Nagle, Susan Caruvana, Patrick O'Shea

### **Summary:**

#### **1. Introductions:**

- EDR Consultant team
- Comprehensive Plan Committee (CPC)

#### **2. What is a Comprehensive Plan and Why Do We Need One?**

“The materials written and/or graphic, including maps, charts, studies and other materials that identify the goals, objectives, principles, guidelines, policies, standards, devices and instruments for the immediate and long-range protection, enhancement, growth and development of the City.” (NY General City Law 28-a)

Comprehensive Plans provide an opportunity to ask:

- What is happening in the Village and Town of Coxsackie today?
- What are the anticipated future needs?
- What would you like the Village and Town to be in the future, and how should they look?
- What steps must the Village and Town take to accomplish and sustain that vision?

Elements of a Comprehensive Plan

- **Public Input**
  - Comprehensive Plan Committee
  - Stakeholder Interviews/Focus Group Meetings
  - Two Community Open Houses
  - Public Hearing
- **Community Profile (Inventory and Analysis)**
  - Snapshot of what the Town and Village of Coxsackie look like today
- **Vision, Goals, and Recommendations**
  - What do you want Coxsackie to look like in ten years, and what steps do we need to take to get there
- **Implementation Matrix**
  - Prioritize recommendations
  - Committee(s) to advance Plan recommendations (Comprehensive Plan Implementation Committee, Zoning, Parking, etc.)
- **Future Land Use Map**
  - A community's visual guide to future planning

### 3. Scope and Schedule

#### Phase 1

- Kickoff and Community Participation Plan
- Stakeholder Interviews
- 2007 plan diagnostic
- Community Profile draft
- Visioning
  - Community Workshop #1

#### Phase 2

- Key Findings from Community Profile
- Draft recommendations
- Draft Future Land Use map
  - Community Workshop #2

#### Phase 3

- Draft Comp Plan
- Review by local municipal and county boards
- SEQR review
- Final Plan
  - Public Hearing and Adoption

#### **4. Discussion**

- Vision – discussion on vision for next 10 years and how to get there
- Stakeholder Interviews – organizing into topics for focus groups

#### **Next Steps:**

- Finalize CPC and CPP
- Committee to email stakeholder contacts
- EDR begin phase 1 documents
- Stakeholder Interviews